

ADDENDUM ONE, QUESTIONS and ANSWERS

Date: November 29, 2017

To: All Bidders

From: Nancy Storant/Michelle Thompson, Buyers
AS Materiel State Purchasing Bureau

RE: Addendum for Request for Proposal Number 5716 Z1
to be opened December 14, 2017 at 2:00 P.M. Central Time

Questions and Answers

Following are the questions submitted and answers provided for the above mentioned Request for Proposal. The questions and answers are to be considered as part of the Request for Proposal. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

Question Number	RFP Section Reference	RFP Page Number	Question	State Response
1.	VI. Proposal Instructions	Page 31	The RFP states, "Bidders should identify the subdivisions of 'Project Description and Scope of Work' clearly in their proposals." Can you please clarify if the State is looking for Bidders to provide responses to each subdivision under RFP Section "V. Project Description and Scope of Work" or if Bidders are only required to include the content as originally stated in the RFP (without additional information)?	<p>Bidders should provide a response to each of the subdivisions of "Project Description and Scope of Work".</p> <p>Per Section I. Procurement Procedure, O. Request for Proposal/Proposal Requirements,</p> <p>The proposals will first be examined to determine if all requirements listed below have been addressed and whether further evaluation is warranted. Proposals not meeting the requirements may be rejected as non-responsive. The requirements are:</p> <ol style="list-style-type: none"> 1. Original Request for Proposal for Contractual Services form signed using an indelible method; 2. Clarity and responsiveness of the proposal; 3. Completed Corporate Overview 4. Completed Sections II through VI; 5. Completed Technical Approach; and 6. Completed State Cost Proposal Template.
2.	VI. Proposal Instructions, 2. Corporate Overview, item	Page 31	If Bidder is a privately held corporation, will the State allow for us to submit audited financial reports/statements directly to the	No, the State cannot accept any portion of the proposal response by e-mail. However, audited financial reports/statements may be submitted as

	b. Financial Statements		POC by email?	Proprietary Information. See the cover page under the Scope of Service for more information about how to submit proprietary information.
3.	VI. Proposal Instructions, 3. Technical Approach, b. Deliverables and due dates, item iii.	Page 33	The RFP states, "Secondary backup for general user support questions is necessary when Crime Commission staff, who provide the primary user support, are not available. It is anticipated that this requirement will require approximately 16 hours per month." What are the State's expectations for when secondary user support would need to be provided (e.g., standard business hours, 24x7)?	The State of Nebraska requires Secondary Backup for General User Support Questions 24x7, 365 days per year.
4.	Attachment One - Technical Requirements Traceability Matrix, Req # TRM-21	Page 5	For this requirement, can you please clarify if the State is looking for our helpdesk support approach directly related to providing secondary backup for general user support questions?	Yes, this relates to Section VI. A. 3. b. iii.
5.	Section V., E. Scope of Work	26	Can the state provide a list of the anticipated new capabilities and functionality?	Section V.E states, "Some of the anticipated work for the upcoming year other than day-to-day maintenance includes creation of a Statute Based interface for National Incident Based Reporting System (NIBRS) Codes assignment, which then includes a seamless facilitation of Statute data/information to numerous jail record management systems and record management systems across multiple law enforcement agencies. Additionally, a commercial NIBRS repository has recently been acquired and data automation and data integration will be necessary in conjunction with the NIBRS repository vendor, aid onboarding of additional eCitation clients, and numerous additional projects currently being planned."
6.	Section V., E. Scope of Work	27	What is the current phone call volume and emails per day or month for primary user support?	Primary support logs approximately 50-75 phone calls a month, and 450-500 emails per month.
7.	Section V., H. Current Project Environment	28	With regards to the hardware, is bidder expected to provide hardware maintenance on the existing live and test environments?	No
8.	Section V., H.	28	With regards to the development	Yes

	Current Project Environment		languages, will the current contractor provide a handoff of the existing code base?	
9.	Section VI., A.,2,i Summary of Bidder's Proposed Personnel	33	We assume that all bidder employees must have a criminal background check and be CJIS certified. Are there any other security requirements?	Please see Section V.D; Business Requirements.
10.			Is it single award or multiple award contract?	Please see the last sentence of the first paragraph under Scope of Service on page i," The resulting contract may not be an exclusive contract as the State reserves the right to contract for the same or similar services from other sources now or in the future."
11.			What is the annual spend amount for last contract?	The last completed annual contracted amount was \$337,380.00
12.			What is the estimated budget for this contract?	Please see Section V.E states, "This RFP is not specific to one or more identified work projects. Also, there is neither a guaranteed nor scheduled amount of work. Most of the development is driven by the availability of grant funds. It must be mentioned that the availability of grant funds cannot be guaranteed. However, given the recent workloads, addition of JCMS and anticipated funding the contract will be for an annual amount of work up to \$425,000. If additional funds are available then the amount of the contract will be reconsidered. "
13.			Is there any incumbent for this requirement? If yes, please share the details of the incumbent or vendor currently providing the same services along with last year's expenditure?	Yes, click on the following contract numbers to view the applicable contract: CC-17-640 CC-18-644 Please see answer to Question #11 for last year's expenditure.

This addendum will become part of the proposal and should be acknowledged with the Request for Proposal.